

City of Miami

JAMES J. KAY, P.E.
Director



Donald H. Warshaw
~~JOSE GARCIA-PEDROSA~~
City Manager

August 24, 1998

To Whom It May Concern:

Re: GRANT SHEEHAN

It is with great pleasure that I have this opportunity to affirm Grant Sheehan of this department in his future employment endeavors. I have worked closely with Mr. Sheehan for the last eight (8) years in his position as Disaster Recovery Coordinator.

During this time Mr. Sheehan has demonstrated exceptional administrative and management skills. His primary duties with the Department have been to serve as lead coordinator of all Hurricane Andrew recovery projects for the City of Miami. His responsibilities have extended into other areas of the Capital Improvements Program where he is tracking projects and giving advice on over 150 capital projects for the City. He interfaces on a daily basis with the department's professional staff consisting of architects, engineers, surveyors and technicians. His performance has been outstanding in all categories of responsibility primarily due to his initiative and dedication to his work. He is an honest and trustworthy person, maintaining a high set of ethical standards. On a number of occasions I have sought his advice on very important matters.

Mr. Sheehan will be very much missed within the Department as his work has provided us with numerous smooth transitions between assignments.

I wish him well in his future employment.

Sincerely,

James J. Kay, P. E.
Director

JJK/rjf